

**Friends of the Tonto National Forest
Minutes of the November 25, 2019 Board Meeting**

Attendees: Ann Adkins, Pete Allard, Erin Bradham, Patti Fenner, Georgy Naimoli, Don Pike, John Matteson, Bery Roy, Brian Stultz by video, Scott Wood, Eric Yamane, Elizabeth Butler

The meeting was called to order at 6:02pm by President, John Matteson.

New member - David Blahnik introduced himself.

President's Report - John

Nothing new to report.

Executive Director's Report - Patti

Patti asked about the Facebook Network for Good donation.
It was from a Cleveland college girl for her birthday.

Ongoing Projects:

New Website - Elizabeth

Photographs of some Board members are available. Elizabeth will try to arrange for the others once the elections are complete.

Riparian Photopoint program update - Patti

Kathy & Jerry & Patti - wanted to streamline their processes.

Patti contacted spatial geo technology dept. at AZ State U and MCC.

MCC Head, Karen Blevins, met with Patti, described how to do process mapping, and offered her services to look for ways to use technology to streamline/improve their methods. Patti, Kathy and Jerry will get together to lay out their process as it is now, will then meet with Karen to discuss it.

Elizabeth requested to be involved.

David Blahnik has a background which includes process mapping and offered to assist.

New business

New signs in the Mazatzals - Brian & John

After AWC completes an inventory, they will propose project to create and replace signs that have been missing since 2005 & 2006. They will propose that Friends buy the materials and pay to have signs made and installed.

Traveling Volunteer organization - Don

Don met with the organizer, Lana Olsen

She would like Twitter snippets about Friends.

Don moved and Bert seconded to extend invitation to Lana Olsen to give a short presentation at the January Board meeting. The motion passed. Patti will extend an invitation to Lana.

Draft Program of Work, mailed to board earlier - discussion - Patti/John

The Board proposed new categories of Natural Resources and Inventory and Monitoring.

The Board felt that the Program of Work was too detailed. The Board suggested listing the projects under the four categories in the POW and making the tasks part of the detailed supporting documentation. For instance, under Natural Resources projects would include milkweed planting, invasive removal, etc. Tasks such as host volunteer training, mapping, etc. would be part of the supporting documentation for each project.

NICE - was mentioned in the Program of Work as in "NICE database reports"

It was determined that NICE stands for Nature watch, Interpretation, Conservation, Education. It is a FS database. Friends would not have access to the database so any reports would need to be created by FS personnel, not Friends.

Patti will consolidate board comments and send to Brooke after November 29.

Volgistics

The FS may be phasing out the use of Volgistics. The Board discussed the need for some method of recording Friends hours. Georgy will contact Marty and find out more about the status of Volgistics.

Slate of candidates for December election

Susan Sridharan - Treasurer

Brian Stultz - President

VP - none

Secretary - none

Other new business

Google drive - Brian

Brian would like to make better use of the Google drive for saving and sharing Friends' documents. He suggested sharing it rather than having everyone use the same login.

BaseCamp - Brian

Brian recommended BaseCamp project planning software as a way to upload and save project related documents.

There is a free version, which Friends could try.

It includes a message board, to-do list, and reminders.

Telegraph/Arnett invasive removal

Ryan Nicholas has contracted 12 weeks of Conservation Corps in Telegraph.

Interested individuals should meet December 3, 10am - Picketpost to walk Arnett

Financial Information - Bert

Bert created a new report for restricted fund - Arnett

Each “restricted fund” must have its own separate bank account.

Brian will ask AWC Accountant and Business Manager for insight in how to manage restricted funds.

Bert requested up to \$500 to train the new Treasurer. John moved and Don seconded to spend up to \$500 train new Treasurer. The motion passed.

The meeting was adjourned at 8:03pm.

Respectfully submitted,
Elizabeth Butler, Secretary